

# Standing Road Runners Practices

*(Non Constitution and By-Laws items)*

## Special Road Runners Annual Dues and Periodic Reimbursement Practices

### Annual Dues:

President – Annual Road Runners and SCTA dues paid by Club

SCTA Life Members – SCTA portion of annual dues paid by SCTA. Member pays Road Runners Club dues only. (Reese Adams, Leonard Carr a/o 1/1/08)

NOTE: Life Membership is awarded for: Past Pres – SCTA, Sportsmanship Award or SCTA Points Championship

SCTA Club Reps - Annual Road Runners and SCTA Dues paid by Club as reimbursement for travel expenses to monthly SCTA Board / Reps meetings. This payment may be accepted or declined by the member. *(approved 9/9/08)*

### Reimbursement for Club Related Expenses:

Record Keeper – The Record Keeper shall be reimbursed for postage expenses related to notification of members regarding Club activities. *(approved 7/8/08)*

Other Expenses – Members shall submit receipts for Club related expenses to the Treasurer for reimbursement. Expenditure of Club funds must be approved in advance.

## Club Duties at El Mirage Race Events

### Cone Duty:

AM (morning) Patrol person shall remain at the event to help the PM (afternoon) Patrol person with cone pick up duty at the end of the event (Sunday). That person is responsible to arrange for coverage if they can not stay at the event. *(adopted by Membership 2/9/10)*

### Cone Pickup Duty

Third person added for cone pickup crew. This position will be on a three month (meet) rotational basis, May through July and September through November. *(adopted by Membership 6/14/11, effective beginning 2012 Season)*

### Course Walk:

Course walk duty will be split into two halves of the season rather than being assigned for the full season. First half is May through July . Second half is Sept through November. *(adopted by Membership 2/9/10)*

### Patrol Duty:

If a member who is a driver/rider or part of a race support team is on Patrol Duty when it is time to pre-stage, stage and/or race their vehicle, they will be relieved by another Road Runner Club member. It is

the responsibility of the assigned Patrol person to request relief prior to their time to pre-stage, stage or race. Do not abandon your Patrol position under any circumstances. Wait until properly relieved. (*standing practice discussed by Membership 1/10*)

## New Member Orientation

The Road Runners President or his/her designee is responsible to insure that all new members receive the following: Copy of the Road Runners Constitution and By-Laws, copy of Standing Road Runners Practices, current copy of the El Mirage Procedures, current copy of the SCTA-BNI Rule Book, other documents / pamphlets deemed necessary and appropriate.

New Member Orientation Procedure: (*adopted by Membership 2/9/10*)

1. Any new member joining the Club must attend one racing event with a race team from the Club for competition orientation.

Items that will be covered:

1. Must go through tech inspection
  - a. Bail out (if available to observe)
  - b. Driving or riding suit inspection.
  - c. Crew vehicle requirements and equipment necessities
2. Registration procedure
  - a. Arm bands
  - b. Entry fee
  - c. Window sticker or bike sticker
  - d. Start position
3. Pit procedures and rules for pit area
4. Explanation of rookie orientation (refer to new 2 day Rookie Orientation in 2010 ELM Procedures)
5. Car or bike prep in pit
6. Attend Patrol Meeting
7. Attend Driver Meeting
8. Pre-stage position and lane assignment
9. Staging procedure and driver/rider readiness prior to run
10. Understanding starter signals
11. Push vehicle and return road procedure
12. If record is set, impound procedure
13. Sometime during meet, spend time with another member on Patrol

NOTE: These procedures may be tailored to the experience level of the New Member. For example, if a new member has previous El Mirage experience (joins us from another club, etc.) these requirements may be reduced if previous knowledge is demonstrated.

Updated: 2/10/10

Updated: 1/12/12